



Commonwealth of Massachusetts  
Department of Revenue, Child Support Enforcement Division

BANK LEVY RESPONSE FORM

**Your bank account has been levied by the Child Support Enforcement Division of the Department of Revenue (DOR) to collect past-due child support.** The levy requires your bank to take money from your account, up to the amount of past-due child support you owe, and send it to DOR. DOR is authorized to levy your account, even if your account is a joint account or if you have been making regular child support payments. **An earlier notice and demand for payment were mailed to you. If you dispute DOR's action for any of the reasons listed below, please complete and return this form to request that DOR review your case. DOR cannot review your case or discuss the review over the telephone.** Return this form to DOR at the address on the reverse side **within 15 days** from the date of the levy notice.

NAME:

Last

First

MI

Social Security Number

ADDRESS:

Street

Home Phone

City/Town

State

Zip

Work Phone

**Please check the reasons that apply (you may check more than one):**

- ☐ The amount taken from my bank account was more than I owe. The correct amount of past-due support I owe is \$\_\_\_\_\_. (Please provide any information that supports your claim, such as cancelled checks, pay stubs, copy of a court judgment on past-due support, etc.)
- ☐ Some or all of the funds levied are exempt because they come from federal or state benefits, such as Supplemental Security Income (SSI); Transitional Assistance to Families with Dependent Children (TAFDC); Transitional Aid to Needy Families (TANF); or Emergency Aid for Elderly and Disabled Residents and Children (EAEDC). **(You must attach a copy of the official federal or state award letter.)**
- ☐ The funds taken should be exempt from levy because the funds do not belong to me or because of other reasons stated below. (For example, if you are the court appointed conservator or guardian for funds belonging to another individual. Joint account holders, like husband and wife, or child and parent, or parent and significant other, are *not* exempted under this section.) Explain your claim below. **You must provide your three most recent bank statements and all of the associated canceled checks, as well as identify the source of all deposits.** Please attach any additional paperwork you have to show that the levied funds do not belong to you, such as conservator papers or payroll stubs showing direct deposit.
- ☐ The levy of my account causes me a severe hardship for the reason stated below. (Please attach copies of documents that support your claim such as an eviction notice, notice of foreclosure, and/or utility shutoff notices.)

Comments:

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**PLEASE SEND THE COMPLETED FORM TO:**

**Child Support Enforcement Division  
Department of Revenue  
P.O. Box 7057  
Boston, MA 02204  
Attention: Tier II, Bank Levy Response**

NOTE: If your bank has charged a processing fee for this levy, the amount of the fee will not be applied to your child support debt and therefore, is not refundable by DOR.

Importante! Por favor haga traducir este aviso inmediatamente.	[Spanish]
Importante! Fate tradurre questo avviso immediatamente.	[Italian]
Pre inpotan! Fe tradui not sa a tousuit.	[Haitian Creole]
Important! Faites traduire cet avis immédiatement.	[French]
Importante! Mande traduzir este aviso imediatamente.	[Portuguese]
QUAN TRONG! CAN DICH CAO THI NAY LIEN	[Vietnamese]
Pilne! Proszę o niezwłoczne przetłumaczenie tego dokumentu.	[Polish]
VANZO! PROSIM NAJ SE TO OBVESTILO TAKOJ PREVEDE!	[Slovenian]
Mahalaga! Paki-salin itong paunawa.	[Tagalog]
VANZO! MOLIM DA SE OVA OBAVIJEST ODMAH PREVEDE!	[Croatian]